

**Minutes of the  
Executive**

**(to be confirmed at the next meeting)**

**Date:** Monday, 4 November 2013

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, Public Protection (Deputy Executive Leader)  
B Bayford, Health and Housing  
K D Evans, Strategic Planning and Environment  
Mrs C L A Hockley, Leisure and Community  
L Keeble, Streetscene

**Also in attendance:**

Mrs M E Ellerton, Chairman of Health and Housing Policy Development and Review Panel  
M J Ford, JP, Chairman of Appeals Committee  
Miss T G Harper, Chairman of Streetscene Policy Development and Review Panel  
Mrs K Mandry, Chairman of Public Protection Policy Development and Review Panel  
D C S Swanbrow, Chairman of Scrutiny Board  
R H Price, JP, for item 12(1)



**1. APOLOGIES FOR ABSENCE**

There were no apologies given for this meeting.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 7 October 2013 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader's announcements at this meeting.

**4. DECLARATIONS OF INTEREST**

There were no Interests declared at this meeting.

**5. PETITIONS**

There were no petitions presented at this meeting.

**6. DEPUTATIONS**

There were no deputations given at this meeting.

**7. MINUTES / REFERENCES FROM OTHER COMMITTEES**

- (1) The Executive received comments from the Leisure and Community Policy Development and Review Panel regarding the Service Level Agreement Review for Community Action Fareham and took account of these comments in determining the matter at item 9(2) below:

Leisure and Community PDR Panel – 4 September 2013:

Minute 8 –Community Action Fareham Service Level Agreement (SLA) Review

It was AGREED that:-

- c) the Executive be recommended to approve an extension of the Council's current Service Level Agreement with Community Action Fareham up until 31 March 2014.
- (2) The Executive received comments from the Streetscene Policy Development and Review Panel regarding the Street Lighting Maintenance and took account of these comments in determining the matter at item 10(1) below:

Streetscene PDR Panel – 5 September 2013

Minute 8 – Street Lighting

It was AGREED that the Panel recommends to the Executive that the remaining 62 street lights should be transferred to the Hampshire County Council Street Lighting Public Finance Initiative.

## **8. HEALTH AND HOUSING AND POLICY AND RESOURCES**

### **(1) Local Housing Company**

RESOLVED that the Executive:

- (a) agrees to Fareham Borough Council forming a new Joint Venture company (limited by guarantee) in partnership with Eastleigh Borough Council, First Wessex and Radian Housing Association for the purposes of facilitating housing and economic development in the borough;
- (b) authorises the Solicitor to the Council and the Director of Finance and Resources to prepare and sign on behalf of Fareham Borough Council the necessary documents leading to the formation of the new company;
- (c) authorises the Director of Finance and Resources to incur any necessary expenditure leading to the formation of the company; and
- (d) agrees the appointment of the Executive Member for Health and Housing and the Director of Finance and Resources to serve on the Board of the company.

## **9. LEISURE AND COMMUNITY**

### **(1) Open Spaces Improvement Programme**

RESOLVED that the Executive approve the open spaces improvement programme 2013 - 2023.

### **(2) Community Action Fareham - Service Level Agreement**

The comments of the Leisure and Community Policy Development and Review Panel were taken into account in consideration of this item (see minute 7(1) above).

RESOLVED that the Executive agrees to extend the current service level agreement with Community Action Fareham until 31 March 2014.

## **10. STREETSCENE**

### **(1) Street Lighting Maintenance**

The comments of the Streetscene Policy Development and Review Panel were taken into account in consideration of this item (see minute 7(1) above).

RESOLVED that the Executive approves:

- (a) the transfer of 62 light columns to the Hampshire PFI maintenance agreement; and

- (b) the capital expenditure of £85,000 to complete the transfer.

## 11. STRATEGIC PLANNING AND ENVIRONMENT

- (1) Maintaining the Vibrancy of Fareham Town Centre: Update

RESOLVED that the Executive approves the provision of new pedestrian fingerpost signs, seats and cycle racks, along with the provision of town centre maps in car parks and advertising of town centre events in the multi-storey car parks. The total estimated cost is £75,000.

## 12. POLICY AND RESOURCES

- (1) Commercial Property Investment Acquisition Strategy

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that the Executive:

- (a) agrees to provide an additional £5m to fund further commercial property investment acquisitions for the reasons set out in the report; and
- (b) reaffirms the criteria for selecting investment opportunities as set out in the Commercial Property Investment Acquisition Strategy attached as Appendix B to the report and agreed by the Executive on 7 January 2013.

- (2) Land Adjoining 268 Brook Lane, Sarisbury Green

The Executive Leader agreed to bring this item forward on the agenda.

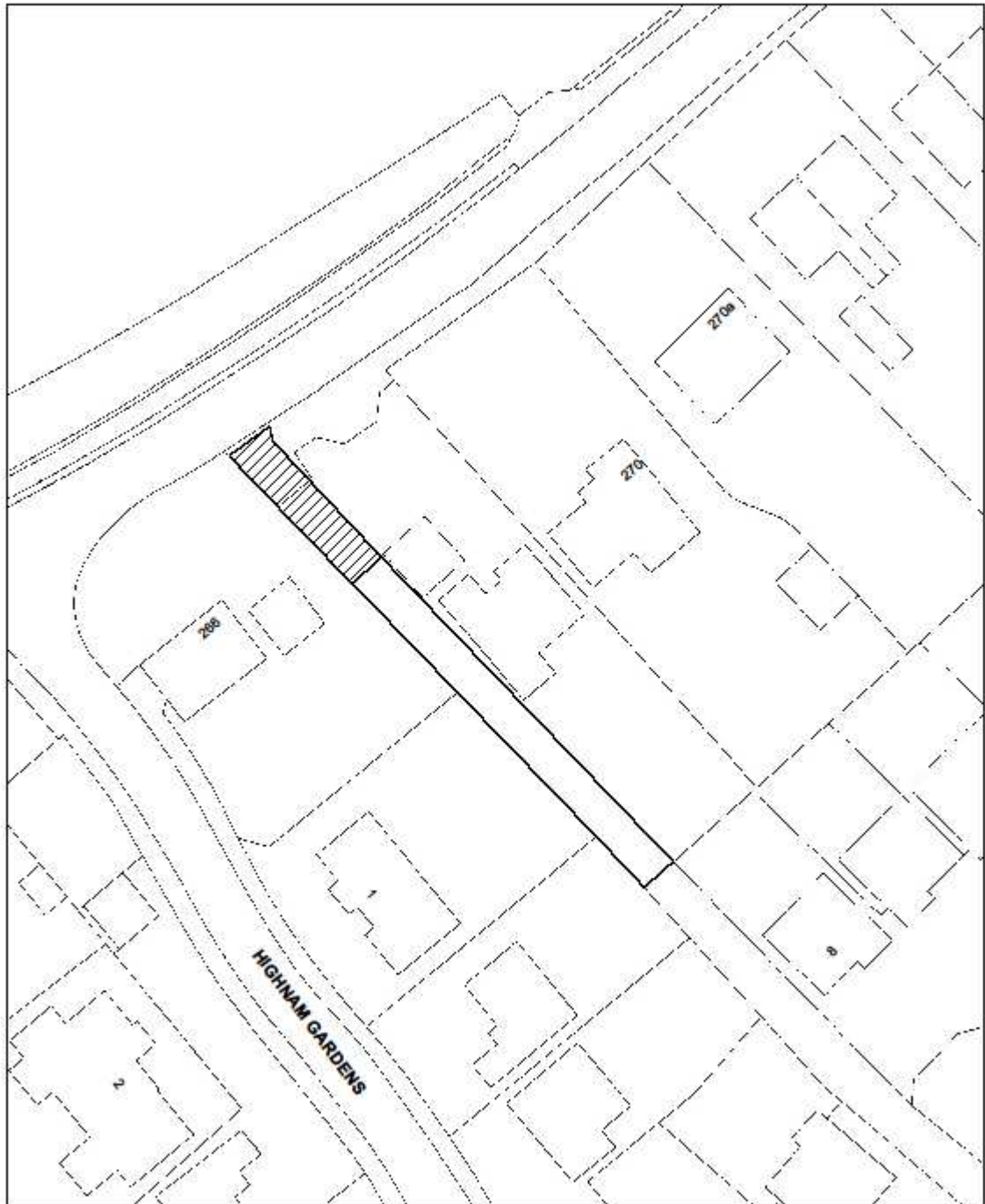
The Executive Leader announced that following an informal meeting with the ward Councillors (Councillor B Bayford and Councillor Mrs M E Ellerton) at which an alternative division of the land was suggested, both interested parties (numbers 266 and 268 Brook Lane) have agreed to the suggested compromise arrangement, subject to an independent valuation of the land.

A revised plan showing the compromise arrangement was tabled at the meeting and is appended to these minutes. The hatched area on the plan represents the area of land to be ring-fenced for disposal to the owners of 266 Brook Lane with the remainder of the strip of land being ring-fenced for disposal to the owners of 268 Brook Lane.

RESOLVED that the Executive approves the compromise agreement to offer, for disposal, the land adjoining 268 Brook Lane, Sarisbury Green, subject to an independent valuation of the land and that the area of land shown hatched on the revised plan be ring-fenced for offer of disposal to the owners of 266 Brook Lane with the remainder of the strip of land being ring-fenced for offer of disposal to the owners of 268 Brook Lane, following the termination of the existing licence on 9 April 2014.

# FAREHAM

BOROUGH COUNCIL



Brook Lane

Scale 1:500

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## (3) Quarterly Financial Monitoring Report 2013/14

RESOLVED that the report on revenue and capital budget monitoring be noted.

## (4) Daedalus Investment Project: Project Appraisal and Governance Arrangements

RESOLVED that the Executive:

- (a) agrees the governance and decision-making structure as set out in Appendix A to the report;
- (b) delegates authority to the Director of Finance and Resources to:
  - i. appoint a Quantity Surveyor and Construction Project Manager for the project;
  - ii. conclude land transactions within the Enterprise Zone, sufficient to enable construction to be undertaken;
  - iii. formally sign off the final design specification for the built assets;
  - iv. award the construction contracts for the three project elements, to the most economically advantageous bidder, using previously agreed award criteria; and
  - v. award the contract for operate the Innovation Centre;with all above listed delegations being subject to the costs being contained within the overall budget available for the project and, in relation to iii, iv and v above, only following consultation with the Project Member Working Group with all decisions being reported retrospectively to the Executive; and
- (c) confirms the composition of the Project Member Working Group as Councillor T M Cartwright (Chairman), Councillor Mrs K Mandry, Councillor M J Ford, JP and Councillor J S Forrest.

## (5) Treasury Management Monitoring Report 2013/14

RESOLVED that the treasury management monitoring report be noted.

(The meeting started at 6.00 pm  
and ended at 6.21 pm).

# FAREHAM

Minute Item 12(2)

## BOROUGH COUNCIL



Brook Lane

Scale 1:500

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